

Vacancy for a post of **EU Research Project Student Assistant** in EURNEX

Company:

EURNEX, the EUropean rail Research Network of EXcellence, is an association representing European institutional scientific knowledge, research and education. It comprises 35 scientific institutes in the area of rail transport and mobility all over Europe and China.

The objective of the association is to promote research and development of the rail system, particularly:

- to enhance co-operation in research and education as well as the knowledge transfer between the Members of the Association, European Universities and Research Establishments being interested in railway research, incl. multidisciplinary capabilities
- to facilitate the scheduling and implementation of joint research projects between Members and to build up a sustainable research environment for the railway sector
- to develop links between Members of the Association, industrial partners and operators within the railway sector
- to increase the awareness of specific high-quality research needs and opportunities for cooperation with the railway sector
- to promote the railway contribution to sustainable transport policy
- to improve the competitiveness and economic stability of the railway sector and industry

Vacancy description:

The **EU Research Project student assistant** will report directly to a research project manager of EURNEX. He/She will be responsible for assisting in research & innovation activities. The post holder will be assisting to the implementation of the EURNEX activities and projects. He/she will seek to enhance the quality, efficiency and effectiveness of research & innovation.

Under the supervision of a Research Project Manager, the student is responsible for:

- Assisting in R&I activities and developing the relative works;
- Assisting in the implementation of projects and ensuring resources are used in the most efficient, effective and economic manner;
- Assisting in the coordination of activities between EURNEX and its members and monitoring their progress to achieve the objectives of the association;
- In collaboration with the EURNEX Finance Unit, assisting in the different steps needed to implement the projects and activities of the association;
- Assisting in the participation of EURNEX and its members in calls for proposals and/or tenders, writing of proposals;
- Assisting EURNEX in meetings, working groups etc.

Capabilities of applicant:

A) Eligibility criteria

Candidates will be considered eligible for selection on the basis of the following formal criteria to be fulfilled by the deadline for applications:

1. To be enrolled in university or university-equivalent studies¹
2. To have knowledge of English (written and spoken) and a satisfactory knowledge of another EU language to the extent necessary to perform his/her duties;
3. To be entitled to his or her full rights as a citizen;
4. To have fulfilled any obligations imposed by the applicable laws concerning military service;
5. To meet the character requirements for the duties involved;
6. To be physically fit to perform the duties linked to the post.

B) Selection criteria

Successful candidates may have:

1. Advantageous qualifications and experience

Background in transport

Background in railways.

3) Behavioral competences

- **Person with initiative and self-assignment of tasks**
- Motivation – open and positive attitude;
- Planning and organizational skills;
- Self-control under pressure in demanding situations and ability to handle many simultaneous tasks;
- High sense of discretion and confidentiality.

Employment conditions:

Job place Hardenbergstr. 12, 10623 Berlin, Germany

Part employment to be determined (max. 80h/month)

Expected starting date: as soon as possible.

Salary:

15EUR/h Brutto

Application:

For applications to be valid, candidates must submit:

- a detailed curriculum vitae in European CV format in English. The CV must imperatively refer to the job requirements as listed in the present vacancy notice.
- a letter of motivation (1 page maximum) in English explaining why the candidate is interested in the post and what her/his added value would be if selected, in relation to the job requirements listed in the present vacancy notice.

Applications should be sent by email to info@earnex.eu with the following subject line: 'SURNAME_Name_EU Research Project student assistant'

¹ Only study studies in EU Member States or that are subject to the equivalence certificates issued by the authorities in the said Member States shall be taken into consideration;